

**James Strath School Council**  
**Minutes of Meeting**  
**Wednesday November 21, 2018**

**Present:** Karen Smith, [Faiza Aleem](#); [Heather Davidson](#); [Lisa McGowan](#); [Melody Taylor](#); Tiffany Rose; [Trish Filipowitz](#); Jennifer Sikma

**Guests:** [Angie Fuchs](#); [Jessica Ryzynski \(Butler\)](#); [Tina Shedden](#); Trisha Pearce; Wade Cook (community Member), Charlotte Show

School Staff: [Glen Payne](#); Jennifer Edgerton (parent and staff); Amy Palmer (teacher rep)

**Regrets:** [Colin Curlew](#); [Matthew Jennings](#);

**Absent:**

Item	Discussion	Action	Contact
1.0	<b>Call to Order and Welcome</b> 6:30pm		
2.0	<b>Review and Approval of Agenda and Minutes</b>		
2.1	<b>Agenda for November 21, 2018</b> <ul style="list-style-type: none"> <li>• Approval of Agenda – <b>Motion Trish, Second Heather, Carried</b></li> </ul>		
2.2	<b>Minutes of October 3, 2018</b> <ul style="list-style-type: none"> <li>• Approval of May 30 minutes – <b>Motion Trish, Second Heather, Carried</b></li> </ul>		

3.0	<b>Reports</b>		
3.1	<p><b>School Report – Principal/Vice-principal/Teacher representative reports</b></p> <ul style="list-style-type: none"> <li>• Lots of sports – volleyball, rugby</li> <li>• Science center, Royal Winter fair</li> <li>• Horizons – Guatemala</li> <li>• Vaccines</li> <li>• Photos/retakes</li> <li>• Progress reports</li> <li>• Uniforms</li> <li>• Kenner visit</li> <li>• Grade 8 day at Crestwood</li> </ul> <p>AMY (teacher rep)</p> <ul style="list-style-type: none"> <li>• Raffle basket – each class to pick a theme – Dec 10 – 14 tickets can be purchased</li> <li>• Money to Canadian Feed the children</li> <li>• December 14<sup>th</sup> (10:35am/1pm) Holiday Showcase</li> <li>• Kindergarten showcase – December 13<sup>th</sup> – 6 pm (baskets available for them to purchase tickets at the JK/SK show)</li> </ul>		

3.2	<b>Treasurer's Report</b>		
3.2.1	<p><b>School Budget for 2018-2019</b></p> <ul style="list-style-type: none"> <li>• A lot of money on the baml</li> <li>• Some changes to the budget as per meeting</li> <li>• Purchasing benches/picnic tables under intermediate shelter, soccer posts going in (not sure if board is paying or not)</li> <li>• Maintaining instruments</li> <li>• Head lice checks</li> <li>• Nutrition program – asked to increase to \$1000 (with possibility of more later in the day) because they are making more lunches (Angie described the program – dairy, grain, fruit veggies – lunches). Needs coordinator = will ask in the New Year (? On the sign out front). Many kids come on a regular basis for lunches</li> <li>• Classroom allocation fund - \$5.50/student</li> <li>• Graduation – see below – Increase budget to \$4000</li> <li>• Acknowledgement fund for retiring teachers/staff</li> <li>• School council operating fund</li> <li>• Book fair – incentives</li> <li>• Jerseys</li> </ul> <p>Motion to Approve the budget  <b>Motion Heather, Second Trish, Carried</b></p>		

4.0	<b>Business arising</b>		
4.1	<p><b>Fresh from the Farm Update</b></p> <ul style="list-style-type: none"> <li>• Made approx. \$800</li> <li>• Pick up on Nov 29 – need volunteers</li> <li>• Afterschool pick-up</li> </ul>		
4.2	<p><b>Book Fair Update</b></p> <ul style="list-style-type: none"> <li>• Dec 4 – 5 with 6 – 8 pm on the 4<sup>th</sup></li> <li>• Need a few more volunteers</li> <li>• Afternoon shifts needed – Faiza said she could help</li> <li>• Stuff on Monday afternoon – Dec 3 need help with set up</li> </ul>		
4.2	<p><b>Graduation Committee Report</b></p> <ul style="list-style-type: none"> <li>• TASS, PAC and SHOWPLACE can fit us in</li> <li>• PAC not air conditioned and not accessible</li> <li>• TASS – students take up most of the accessible seating</li> <li>• SHOWPLACE – Crestwood and Adam Scott have both used. Able to fit 200 + people on stage (our chairs) - \$3/person</li> <li>• \$5/student for photos from a photographer (James Strath Alumni – SC photography)- Trish to look into it</li> <li>• Could live stream the graduation as well (? No charge as it's possibly by the board)- Trish to look into it</li> <li>• Trent would need to pay for parking – also not big enough</li> </ul> <p>Proposal that Graduation take place at Showplace  <b>Motion Trish, Second Lisa, Carried</b></p>		
4.3	<b>Playground updates</b>		

4.3.1	<p><b>Fencing off age specific areas</b></p> <ul style="list-style-type: none"> <li>• Field monitors asked</li> <li>• Spoke with JK/SK teachers – more research needed</li> <li>• So many kids (120 kindergarten kids)</li> <li>• Kids on routine but snow has made it challenging</li> <li>• JK/SK – made some play day structures that were destroyed by older kids.</li> <li>• Fence would make primary/jr kids separate and would make swing access challenging</li> <li>• Playground structures help divide a little</li> <li>• Daycare – different liability issues (more stringent) – Keith Wightman has designated kindergarten space</li> <li>• Older day care kids are challenging to support in the childcare playground</li> </ul>		
4.3.2	<p><b>Painting</b></p> <ul style="list-style-type: none"> <li>- Addressed in planning</li> </ul>		
4.3.3	<p><b>Partnership with Strath-MacLean Childcare</b></p> <ul style="list-style-type: none"> <li>• Would like to look at collaborating with school to figure out appropriate play space</li> <li>• Damage to some equipment so need to ensure things are rugged and will withstand a lot of use</li> <li>• Glen suggested that Sue and he meet together first then bring back to council</li> </ul> <p>COMMITTEE for Playground planning:</p> <ul style="list-style-type: none"> <li>• Karen and Glen will meet to discuss all stakeholders to be invited and any rules that need to be followed and then forward information to entire parent council so all interested parties can provide input at a separate playground meeting</li> </ul>		
5.0	<p><b>New Business</b></p>		
5.1	<p><b>Regional Council Report</b></p> <ul style="list-style-type: none"> <li>• Main thing was around the Student Census (Gr. 1 – 6 – parents) and (Gr. 4 – 12 students to do)</li> <li>• Identified by student number – analysis to be done by outside people who will not know child’s identity</li> <li>• Looking at Achievement gaps, opportunity gaps (how to prevent and/or avoid/fix)</li> <li>• Will hopefully help with government funding</li> <li>• Concerns/question sessions available</li> <li>• Options for completing available</li> <li>• Also supporting “CASH” online option (School Cash Online service)</li> </ul>		
5.2	<p><b>Special Events Proposal 2018-2019</b></p> <p>Angie presented - Cookie dough fund raiser – new one available (sweets from the earth); Allergen friendly, ecofriendly, they have lots of options for what products are used for fund raiser. They can flex the “profit”. Can be done any time of the year. Can send away for a sample kit. Need to pick up on day of delivery</p>		

5.2.1	<b>Fundraising possibilities</b> <ul style="list-style-type: none"> <li>• Will discuss once we have something we want to spend money on</li> </ul>		
5.3	<b>Revisit Hot lunch Program – Ideas for next year</b> <ul style="list-style-type: none"> <li>• How things run/counting</li> <li>• NO CASH OPTION? Decrease work load for all – Can we export to EXCEL?</li> <li>• Do we need to help people? No charge to use it – Info night? Flyers at Christmas showcase/kindergarten night?</li> <li>• How will things work when parent volunteers are asked to pay their own admission? (is that even allowed to happen – it was mentioned)</li> </ul> <b>Motion to move away from Cash and move to School Cash ON-LINE only – Karen</b> <ul style="list-style-type: none"> <li>• Need education nights/support for people so that all are prepared for September 2019</li> <li>• Discussed timing of paper forms going home with students with “CASH ON-LINE” emails --- we need to get these coordinated to avoid confusion</li> <li>• There are options for Subway/Pizza to “order on-line” to make it easier (Jennifer Stephen from the board has met recently with Trish Froggatt and provided templates)</li> <li>• Jennifer Stephen also provided information on lunch programs from Tim Hortons, Boston Pizza and Pita Pit --- we will get our current programs fully on-line then look if we want to add any more</li> </ul>		
5.4	<b>Opt-In Program (board)</b> Donation to schools that struggle to fund raise Helps with equality within the schools <b>Motion to donate \$750 (approx. \$1/student) to Opt-In program: Trish; Second Lisa, Carried</b>		
5.5	<b>School Excellence Survey (carried over from last meeting) – Attached to email</b> <ul style="list-style-type: none"> <li>• Completed as a group. Karen to send to Education Center</li> </ul>		
6.0	<b>Adjournment</b> Motion to adjourn: LISA Second: TRISH All in favour-adjourned Next School Council Meeting <b>Wednesday January 9, 2019</b> at 6:30pm in the Library		